

Questions for Discussion at the Training Table
Shelter Manager, Operations and Logistics Training Station

Background: The Red Cross training team has designated six areas to be trained during the Shelter Training Team event on March 10, 2012. The event will apply only to shelter teams; no other participants will be invited. They are planning for 60 participants and 20 training/support staff.

- Registration
- Food service
- Dormitory
- Health/mental health services
- Staff recruitment and client services
- Shelter manager/operations/logistics

All shelter team participants will receive Registration training during the first training period.

Participants will rotate through the other training stations during the remaining five training periods.

They have allotted 40 minutes per station (including 10 minutes rotation time). Plan for 30 minutes of discussion/hands-on per station. Training will focus on questions to generate discussion. The Red Cross has requested questions and hand outs (if desired) be furnished for the next training meeting to be held Monday, Feb 27, at the exercise site in Ashland at 6:30 pm.

Notional questions listed below are for our internal review in coming up with the ones for the exercise. We do not have much time to cover material for the 3 areas; so need to prioritize.

FYI: How can we integrate our shelter operations center into this training?

Shelter Manager:

How to organize a shelter team to be able to operate an emergency shelter?

How does a shelter team organize the space in their facility or a shelter in general?

What is the minimum/maximum number of shelter team members needed to operate a shelter?

How does the shelter team leader maintain team interest in order to maintain a viable shelter team?

Shelter Operations:

What is meant by shelter operations?

What are the key functions of shelter operations?

How doe reporting shelter status work?

How can shelter operations be integrated within the shelter team?

Shelter Logistics:

What is meant by shelter logistics?

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What are the key functions of shelter logistics?

How does shelter logistics work?

How can shelter logistics be integrated within the shelter team?