

St. Augustine Shelter Team Meeting
Tuesday, October 12, 2010 7:00 PM
Agenda

- Welcome/Volunteer Log Sign-in;
 - Verify phone and email information
 - Verify phone tree
- Opening prayer: Katharine Anderson

- Shelter Team response to Red Cross alert for operating shelter Sept 29-Oct 2
 - Shelter team response to alert; lessons learned
 - Update phone/email changes (Paul/Alberto)
 - Update telephone notification tree (Dan)
 - Publish shelter team alert procedures (Paul)

- Shelter team planning for training on Saturday, Nov 13
 - Team input for shelter team training
 - Training concept
 - Training objective: cross-training in shelter areas; train new members
 - How to maximize cross-training in shelter areas
 - Timeline (8:00 am- 1:00 pm)
 - Tasks to be trained
 - Bi-lingual training support
 - Who does what/everyone's role

- Shelter Team input for supporting Red Cross training events
 - Host Red Cross training event?
 - Provide team members for Red Cross shelter at another location?
 - Operate a shelter at another location?
 - Team cross-training in other shelter areas?
 - Support Bi-lingual shelter team training at Red Cross events?

- Team Meeting schedule for spring/summer (Paul)
 - December 2010?
 - January 2011?

- Other input for consideration (all)

- Next meeting: Shelter Team training, Saturday, Nov 13, 2010

Notes