

Shelter Planning Team Meeting, Wednesday, June 27, 2007, 7 PM Classroom 18/19

Thanks to all who were able to attend this meeting. We had a great turnout of enthusiastic volunteers; the count being at least 11 attendees. Thanks also to Sue Ruppel, a new volunteer who responded to our bulletin announcement. From my perspective, we have a critical mass of volunteers that can make the emergency shelter work in our parish.

We discussed the following issues:

- Verify the volunteers in our database to determine whether they are interested in serving as shelter volunteers:
- We divided up the list by page to contact everyone on the list to confirm their support. Pass the results to Paul Bedard or Donna Guza.
- Donna Guza will update the volunteer list based on the reports of our contacts.
- There are Red Cross area lead positions still vacant in need of person(s) to take the lead:
 - Feeding
 - Communications (dealing with the press; electronic equipment setup/operation)
 - Mental Health
- Coordination with the Hispanic community shelter volunteers is needed. Paul has not been successful in getting responses to queries for a point of contact so that we can coordinate our efforts to be prepared to support an emergency shelter. Katharine will work on the parish staff; Paul will continue his efforts.
- Need for a phone tree or method of contacting volunteers to react to emergencies. Once we verify the list of volunteers we can formulate a plan a topic for our next meeting
- Need to check the Red Cross furnished shelter kit to determine whether it is adequate to support our needs and stock it accordingly. Katharine will take the lead on this and work with Kim, Terry and Donna.
- Need to make direction/information signs (for inside and outside the building) to be posted for shelter operations. A topic for our next meeting.

Next meeting: Wednesday, August 8th at 7 PM in classroom 18/19. We will contact planning team members and place the information in the bulletin.

Respectfully submitted.

Paul Bedard